

---

**Vast LVRTC Committee Meeting**  
**held on March 14, 2007**  
**in Morrisville, Vermont**

---

**Attending:** Ted Chase, Chairman, Julius Goodman, Mike O'Hara, Danny Hale, Daniel Favreau, Laird McDowell, Zeke Zucker, Ken Hoepfner, Dan Zucker, and Margaret Bowen. Others, Alan Robertson, PE and Gene Bowen. **There were no representatives of the Regional Planning Commissions;** Bryant Watson, and Pat Poulin were also absent.

**The meeting was called to order by Ted Chase, Chairman.**

**Secretary's Minutes** - Motion was made seconded and voted to approve the minutes of January 10, 2007, and Motion was made, seconded and voted to approve the minutes of February 20, 2007. The approved minutes to be sent to Tjark at the Vast Office for putting on the web site.

**Financial Report** - Ted Chase gave a brief report of the LVRTC Line item in the Vast Budget.

**Financial Officer** - Motion was made, seconded and voted to appoint Laird McDowell as the interim financial Officer and his selection will be forwarded to the VAST Board of Directors for approval and ratification. It was noted that Alan Robertson will ask VTrans what level of record keeping is required as the construction period begins.

**Management Plan** - Sam Lewis of VTrans reported that the 3/6/07 version of the Interim Management Plan has been approved for a six month period. There was a change with respect to alternative law enforcement on weekends by VT Fish and Wildlife.

**Joint Meeting with LAC Committee** - now with the Interim Management Plan approved it was noted that we need to set up a meeting with the LAC Committee to discuss the status of their committee and when we can expect the 11th member to fill the seat on our committee. Motion was made, seconded and voted to invite the LAC Committee to our meeting to be held on April 11, 2007, for a status report, a copy of their organization plan and what they have available for resources to help with the future documentation submissions.

**Web site** - Motion was made, seconded and voted to pursue the name of LVRT.org and get the site up and running.

**Future Fund Raising** - Ken Hoepfner gave us a preview of the research he has been doing on how to raise money for matching funds for this project. He is going to put together a questionnaire for the next meeting for the committee members to do a self assessment.

He also said as an officer of Friends of the LVRR that their organization wants to make this project happen, is very supportive and wants to move forward. He felt that it is important to get some segments built this year so that some progress will be evident the project is moving forward. They are prepared to help the committee.

---

## Vast LVRTC Committee Meeting

March 14, 2007

~ continued ~

---

**Alan Robertson, PE Report** - gave us view of what will be needed in the coming months to get the necessary information reviewed, compiled and prepared for the required documentation:

- He envisions a simple trail
- He needs to have the Edwards & Kelsey Report
- Trail to be built to state standards for a multi use trail 12 feet to 14 feet wide
- Without guardrails and fencing (except where required for cattle)
- A plan to keep the growth down or kill it
- Develop a scope of work
- Develop the environmental and categorical exclusion paperwork
- Assign sections of the trail to be done for clearing and cutting
- Possible locations for Parking Lots and Trail Head Parking
- List of interest areas
- Truck/Construction access to rail bed
- Identify areas of work needed
- Locate and Identify structures - culverts which need cleaning
- Develop and find a supply for Uniform Traffic Signs for Trails
- Develop type of Bollard to be used and where needed
- Develop a mile marker to be used along the trail
- Develop a process or plan to minimize vandalism of signs and trail improvements
- Review the use of a bridge verses refilling and using existing rail structures
- Checking of businesses etc along the pathway
- A list of people from each area along the rail bed, who know the area, the adjoining landowners and where the culverts, bridges etc. along the way are located and who will step up and help

Alan will keep in touch with committee members who have the time to help him. Dan Hale is available.

Peggy will provide Alan with the information she and Sandy Woodbeck have or developed in their work along the old rail bed several years ago.

There being no further business to come before the meeting, motion was made, seconded and voted to adjourn.

Margaret L. Bowen, Secretary

### **Items place on next month's agenda during meeting:**

- Opening of meeting and introduction of guests
- Secretary's Report , Financial Report
- Bryant Watson - Update on VTrans Documentation (Cooperative Agreement)
- Alan Robertson, PE - Update of Required Trail Documentation
- Joint Meeting with LAC Committee
- Status of committee formation
- Organization Plan
- Status of LAC Representation member on our committee
- Resources available to help with trail documentation by engineer
- Status of Web Site/ Membership Cards
- Ken Hoepfner - Assessment questioner
- Old & New Business
- Adjournment

Any other items of discussion to be added prior to moving forward with meeting.